



Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding
To fund up to 50% of projects costs of projects over £1,000
Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. ([See Section 2 for contact details](#))
Please contact your Community Area Manager before completing your application
([See Section 3 for contact details](#))

1. Your organisation or group

Name of organisation	Trowbridge Rugby Football Club		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify Community Amateur Sports Club (CASC)		

2. Your project

Project Title/Name	2 Additional sports pitches		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	Trowbridge Rugby Club is relocating to a new ground on the outskirts of Hilperton. The club has sold its current ground at Green Lane, Trowbridge to a housing developer. The cost of the new facility will be funded in the majority by the money received from the sale proceeds. In addition to the relocation of the Rugby Club from Green Lane to Hilperton we are seeking to expand the facilities we provide to encompass provision of additional pitches for a range of sports. With funding from a number of sources we will be able to create these additional pitches.		
In which community area does your project take place? (<i>Please give name – see section 3</i>)	Trowbridge		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/>	Date 28/06/12	No <input type="checkbox"/>
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/>	Date 11/05/12	No <input type="checkbox"/>

Where will your project take place?	Paxcroft, Hilperton.	
When will your project take place?	Spring 2013	
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	<p>West Wiltshire Leisure and Recreation Supplementary Planning Document identifies a shortfall in sports pitches in the Trowbridge Area.</p> <p>The project will provide additional pitches for use by a variety of sports.</p> <p>The Trowbridge Community Area Plan includes at 3.4 an aim of increasing the provision of sports pitches. Our own project is identified in the 2011 pro</p>	
How many people will benefit from your project?	500 members and visiting teams	
How does your project demonstrate a direct link to the local community plan for your area? (see www.wiltshire.gov.uk/areaboards) or priorities of your area board) Please provide a reference/page no.	<p>See above.</p> <p>2011 progress report section 5</p>	
Any other information about your project. (Limited to a 1000 characters)		
<p>Trowbridge Rugby Club currently has 2 rugby pitches which are insufficient for its needs. The Junior and Minis section has to use pitches at 2 schools to play and train. The move to the new ground will mean the whole club can play all of their games there.</p> <p>Initially we will prepare 2 pitches at the new ground to match existing, we will also prepare an area for the junior section to play and train. This is Phase 1 of the project and is financed from club funds.</p> <p>Phase 2 is for the preparation a further 2 grass pitches at the ground. One of which will be for multi sport use the other for training purposes and overflow rugby use. We will also be investing in drainage to improve the durability and quality of the playing surfaces. This work will start in March 2013.</p> <p>The overall cost of relocating the Rugby Club to its new ground is £1.8 million. The majority of funding is coming from the sale of the old ground. However we require additional funding towards the cost of phase 2.</p>		
To be completed ONLY where town/parish councils are making an application		
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text" value="2"/>	Female	<input type="text"/>
25 – 50 years	Male	<input type="text" value="6"/>	Female	<input type="text" value="3"/>
Under 25 years	Male	<input type="text" value="1"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text" value="1"/>	Female	<input type="text"/>

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?
Funding provided by the Rugby Club own working capital.

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

We intend to satisfy the sporting needs of the local community by providing additional playing facilities to accommodate Rugby Union and rugby League plus Football and Lacrosse.
Some of these sports are having to be played away from the Trowbridge area. This will allow the clubs to play in their own town. We will monitor the use of the new ground compared to existing arrangements.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Name of Funder

Amount Applied For

Amount Received

none

Please *list* with amount applied for and whether you have been successful

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which one(s).

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)

Year ending: 30	Month: April	Year: 2012
A - Total income:	£140168	
B - Minus total expenditure:	£134680	
Surplus/deficit for year: (A minus B)	£5488	
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£0	

5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
CONTRACTORS COST	£49,232	Own fundraising/reserves	C	£44,232
	£			£
	£	Parish/town council		£
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind		£
	£			£
	£			
	£	Other		£
	£			£
Total Project Expenditure	£49,232	Total Project Income		£44,232
Total project income B		£44,232		
Total project expenditure A		£49,232		
Project shortfall A – B		£5,000		
Grant sought from Wiltshire Council Area Board		£5,000		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays				
Please give the name of the organisations' bank account e.g. Chippenham Scouts				

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection Safeguarding Adults
- Public Liability Insurance Equal opportunities
- Access audit Environmental impact
- Planning permission applied for (date) or granted (date) 28/07/2010
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date: 17/08/2012

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))